

CAREER OPPORTUNITY

DATE: 10TH NOVEMBER, 2025 (24TH KARTIK, 2082)

United Ajod Insurance Limited is a prominent non-life insurance company of Nepal, dedicated to serve our clientele with smart and accessible insurance business solutions. As we thrive to enhance our services through development of dynamic team, the company announces vacancies in the following positions and departments.

A. Chartered Accountant- Finance Department	
Job Summary	The position shall be provided with the responsibilities of developing and implementing strategic financial plan, annual operating and capital budgets, financial analysis, revenue management, preparation of the financial statements, and providing data-centric support to the Top Management. The position will report directly to the Chief Strategy Officer (CSO) in parallel to the Chief Executive Officer.
Requirement	1
Work area	Head Office
Qualification & experience	• Qualification – Must be a Chartered Accountant • Experience –Minimum 2 years of experience in managerial level in non-life insurance industry or 5 years of experience in managerial level in banking/financial sector in Finance Department. • Candidates with experience of working in similar role are encouraged to apply. • Age limit – not exceeding 45 years

B. Trainee/Assistant Level/ Officer Level – Marketing Department	
Job Summary	The position will support the Sales and Marketing Department in promoting insurance products, developing client relationships, and assisting in various sales and marketing operations. This position is designed to provide hands-on experience in the insurance industry while building foundational skills in client handling, policy sales, and marketing strategy execution.
Requirement	Few
Work area	• Head Office and inside valley • Outside valley: Charikot, Janakpur, Biratnagar, Birtamode, Damak, Dharan, Rautahat, Bardibas, Gaur, Lahan, Pokhara, Baglung, Walling, Butwal, Bhairahawa, Nepalgunj, Humla, Tikapur
Qualification & experience	• Candidates must have a minimum qualification of 10+2; preference shall be given to candidates with Bachelor's degree in Banking & Insurance, Marketing, or Economics for trainee and assistant level; candidates must have minimum of Bachelor's degree for Officer level • Freshers with interest to build career in non-life insurance are encouraged to apply for trainee level • Candidates should possess two-wheeler and licence. • Age limit - 30 years

C. Overseer/Civil Engineer – Claims Department	
Job Summary	The position will be responsible for the technical evaluation of claims related to civil works, engineering, and construction projects. The role includes conducting field/site inspections, damage assessments, preparing technical reports, and coordinating with surveyors, clients, and other stakeholders to ensure accurate and fair claim settlements. The incumbent will also provide

	engineering insights to support underwriting and risk assessment functions within the department.
Requirement	Few
Work area	Head Office
Qualification & experience	• Candidates must have a Bachelor's degree in Civil Engineering from a recognized institution. • Preference will be given to candidates with prior experience in construction supervision, structural evaluation, or insurance claim assessment. • Candidates must have strong analytical and reporting skills. • Must possess a two-wheeler and valid driving license. • Age limit - 30 years

Interested candidates are requested to email the application, updated resume, citizenship certificate and academic/experience certificate along with PP size photograph within 15 days from the date of publication of the vacancy at career@unitedajodinsurance.com. The subject of email should clearly mention the position applying for.

Only shortlisted candidates will be contacted for the selection process. No personal or telephone inquiries will be entertained. The company reserves the right to accept or reject any or all applications without assigning any reason whatsoever.